

SECOND LETTER CIRCULAR

Call for Applications for Teachers - SEC Preventive Classes (September 2019 Resits)

as part of the ESF.01.002 – Youth Guarantee 2.0.

In the framework of the Youth Guarantee scheme, and in relation to the **Preventive Classes** for those students who will be sitting for the **SEC resit examinations in September 2019**, the Youth Guarantee Office is inviting *teachers of Biology, Physics, English, Maltese and Mathematics*, or Heads of Department, to submit their application to teach these Preventive Classes.

To view the presentation delivered during the information meetings, kindly [click here](#).

Kindly take note of the following information:

1. The online application form will be available on the following link <https://goo.gl/ZndoM4> from **Monday 6th May at 16:00 (4 pm)** until **Friday 17th May at noon (12:00 pm)**.

Early or late applications will not be accepted.

2. After submitting the form, you will receive a **confirmation email** on the email address provided in the application form.

Please read it carefully, and deliver the required documentation as follows:

- **For teachers based in Malta:**

Room 102, One Stop Shop Area (ground floor) at the Ministry for Education and Employment, Great Siege Road, Floriana, VLT 2000

(Delivery hours: Monday to Friday: 10 am – noon, 2 – 4 pm).

- **For teachers based in Gozo:**

Mr. Kenny Grima, Jobsplus Office - Gozo Services,

Sir Arturo Mercieca Street, Victoria, Gozo

(Delivery hours: Monday to Thursday: 10 am – noon, 1.30 – 3 pm,

Friday: 10 am – noon).



3. All documents have to be delivered between **Monday 6th May and Friday 17th May at 16:00 (4 pm).**

REQUIRED DOCUMENTATION

1. Valid Teacher's Warrant	
2. Updated CV	
3. LETTER FROM THE HEAD OF SCHOOL (original and signed in blue)	<p>The letter from the Head should:</p> <ol style="list-style-type: none"> Specify the total number of teaching years (e.g. Jane has been teaching for five years). Confirm that the teacher has experience teaching the subject applied for (e.g. I confirm Jane has been teaching Biology for the past two years).

**Teachers currently teaching Applied Science at middle/secondary school levels are eligible to give Biology preventive classes, only if they have past experience teaching Biology at secondary level (included in CV). The experience specified in the letter from the Head of School shall refer to the science subject they are currently teaching.*

SELECTION CRITERIA

Teachers will be ranked according to the following three criteria:

- 1. Time of application*
- 2. Total number of teaching years*
- 3. Previous experience working on the SEC Preventive Classes Project (total number of years).*

Should you need help or more information, kindly call **2598 1161/2/4**, email revisionclasses.mede@gov.mt or visit the links below:

Website: www.youthguarantee.edu.mt

Facebook: www.facebook.com/youthguaranteemalta/

Twitter: www.twitter.com/YGMalta

