

Ministry for Education and Employment

POST OF TEACHER IN THE MINISTRY FOR EDUCATION AND EMPLOYMENT

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education and Employment (MEDE) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEDE adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Educations Regulations 2016) in its recruitment process.

1.1 The Permanent Secretary, Ministry for Education and Employment (MEDE) invites applications for the post of Teacher within the Ministry for Education and Employment.

1.2 Applicants may wish to apply for the post of Teacher in one or more of the following:

1. Early Childhood Education and Care (ECEC);
2. Primary Education (Migrant Induction Programme);
3. Primary Education (General);
4. Secondary Education (Agribusiness);
5. Secondary Education (Engineering Technology);
6. Secondary Education (Ethics);
7. Secondary Education (Hairdressing and Beauty);
8. Secondary Education (Health and Social Care);
9. Secondary Education (Hospitality);
10. Secondary Education (Information Technology);
11. Secondary Education (Integrated Science);
12. Secondary Education (Migrant Induction Programme);
13. Secondary Education (Media Literacy);
14. Secondary Education (Personal, Social and Career Development - PSCD);
15. Secondary Education (Retail);
16. Secondary Education (Fashion and Textiles);
17. Secondary Education (Computing and/or Information and Communication Technology);

18. Secondary/Post-Secondary Education (Accounting);
19. Secondary/Post-Secondary Education (Arabic);
20. Secondary/Post-Secondary Education (Art);
21. Secondary/Post-Secondary Education (Biology);
22. Secondary/Post-Secondary Education (Business Studies);
23. Secondary/Post-Secondary Education (Chemistry);

24. Secondary/Post-Secondary Education (Chinese);
25. Secondary/Post-Secondary Education (Dance);
26. Secondary/Post-Secondary Education (Drama);
27. Secondary/Post-Secondary Education (Design and Technology);
28. Secondary/Post-Secondary Education (English);
29. Secondary/Post-Secondary Education (European Studies);
30. Secondary/Post-Secondary Education (French);
31. Secondary/Post-Secondary Education (Geography);
32. Secondary/Post-Secondary Education (German);
33. Secondary/Post-Secondary Education (Graphical Communication);
34. Secondary/Post-Secondary Education (History);
35. Secondary/Post-Secondary Education (Home Economics);
36. Secondary/Post-Secondary Education (Italian);
37. Secondary/Post-Secondary Education (Information and Communication Technology);
38. Secondary/Post-Secondary Education (Maltese);
39. Secondary/Post-Secondary Education (Mathematics);
40. Secondary/Post-Secondary Education (Music);
41. Secondary/Post-Secondary Education (Physical Education);
42. Secondary/Post-Secondary Education (Physics);
43. Secondary/Post-Secondary Education (Religion);
44. Secondary/Post-Secondary Education (Russian);
45. Secondary/Post-Secondary Education (Social Studies);
46. Secondary/Post-Secondary Education (Spanish);
47. Post-Secondary Education (Classical Studies);
48. Post-Secondary Education (Economics);
49. Post-Secondary Education (Engineering Drawing and Computer Aided Design);
50. Post-Secondary Education (Environmental Science);
51. Post-Secondary Education (Information Technology);
52. Post-Secondary Education (Marketing);
53. Post-Secondary Education (Philosophy);
54. Post-Secondary Education (Psychology);
55. Post-Secondary Education (Sociology);
56. Post-Secondary Education (Systems of Knowledge);
57. Post-Secondary Education (Theatre and Performance);

1.2.1 Alternative Learning Programme (ALP) Subjects for mainstream education or specific school/s

58. Secondary Education (Agribusiness and Gardening);
59. Secondary Education (Aluminium Worker);
60. Secondary Education (Art & Design);
61. Secondary Education (Auto Mechanics);
62. Secondary Education (Automotive Repair - Body and Paint);
63. Secondary Education (Basic Engineering);
64. Secondary Education (Building Services Trades);
65. Secondary Education (Care Work);
66. Secondary Education (Carpentry);
67. Secondary Education (Customer Care and Sales);
68. Secondary Education (Electrical Installations and Basic Electronics);
69. Secondary Education (Oil and Water Gilding);
70. Secondary Education (Hairdressing);
71. Secondary Education (Multi-Media & ICT Applications);
72. Secondary Education (Paper Making and Book Binding);
73. Secondary Education (Personal and Beauty Care);
74. Secondary Education (Plumbing);
75. Secondary Education (Pottery and Ceramics);
76. Secondary Education (Sheet Metal/Blacksmith);
77. Secondary Education (Welding and Fabrication);

1.2.2 Special Education as provided in Resource Centres/Resource Classes

78. Special Education (Design and Technology);
79. Special Education (General);
80. Special Education (Home Economics);
81. Special Education (Information Communication Technology);
82. Special Education (Integrated Science);
83. Special Education (Personal, Social and Career Development);
84. Special Education (Physical Education);

1.2.3 According to the exigencies of the Malta Public Service, a selected candidate whose main area of specialisation is:

- Accounting or Economics may also be required to teach Business Studies and/or Retail;
- Business Studies may also be required to teach Retail;
- Biology, Chemistry or Physics may also be required to teach Integrated Science;
- Design and Technology may also be required to teach Graphical Communication;

- Engineering Drawing and Computer Aided Design (CAD) may also be required to teach Graphical Communication;
- English may also be required to teach English as a Foreign Language (EFL) in the Primary/Secondary Cycle;
- Graphical Communication may also be required to teach Design and Technology;
- Home Economics with ECTS/ECVET credits relevant to Textiles may also be required to teach Home Economics and/or Textiles Studies and/or Fashion and Textiles;
- Fashion and Textiles with ECTS/ECVET credits related to Home Economics may also be required to teach Textiles Studies and/or Textiles and Fashion and/or Home Economics;
- Integrated Science with ECTS/ECVET credits relevant to Chemistry may also be required to teach Chemistry;
- Integrated Science with ECTS/ECVET credits relevant to Biology may also be required to teach Biology;
- Integrated Science with ECTS/ECVET credits relevant to Physics may also be required to teach Physics;
- Maltese may also be required to teach Maltese as a Foreign Language (MFL) in the Primary/Secondary Cycle.

1.3 A selected candidate whose main area of specialisation is Art, Ethics, Integrated Science, Music, PE or PSCD (Secondary/Post-Secondary) may also be required to teach the respective subject in the Primary Cycle and Kindergarten.

1.4 A selected candidate whose main area of specialisation is any of the subjects taught at Secondary and/or Post-secondary level in clause 1.2 above may also be required to teach the respective subject in Learning Support Centres and/or schools offering Alternative Learning Programmes.

1.5 A selected candidate who is engaged to teach the Migrant Induction Programme may be required to teach more than one subject within the programme.

1.6 If a subject which is currently taught at a particular cycle and starts being taught at a different cycle, a selected candidate may be deployed accordingly.

1.7 A selected candidate may be required to undergo any special training as deemed necessary.

Terms and Conditions

2.1 The appointment, which is subject to a probationary period of one (1) year, is on a full-time indefinite basis and is subject to the rules and regulations governing from time to time the Malta Public Service in general and MEDE in particular, including deployment according to the exigencies of the service. Chosen applicants, engaged by 1st September 2020 and who have not successfully completed their teaching qualification course mentioned in Appendix A in paragraph 4.2 due to re-sits, will have their probation extended accordingly.

However, if and when a vacancy of a temporary nature arises, MEDE may appoint a teacher on a definite basis, until the end of the scholastic year 2020/2021, and shall henceforth be named Temporary Teachers on acceptance. In such cases, this engagement constitutes an objective reason in terms of S.L. 452.81 regarding fixed term contracts, since this recruitment is of a temporary nature. The probationary period shall be for one (1) year and is subject to the rules and regulations governing from time to time the Malta Public Service in general and MEDE in particular, including deployment according to the exigencies of the service.

2.2 A Temporary Teacher will be placed on the minimum of Salary Scale 9 which in 2020, is €21,933.00 per annum and will be entitled for the teachers' allowance and/or works resources as applicable and established in the section within the Agreement between the Government and the Malta Union of Teachers dated 21st December 2017, entitled Allowances. Such employee shall benefit from incremental increases. Provided that temporary teachers may be asked to perform Form Teacher duties and/or other duties as defined in the section on Student pastoral care. Provided further that if a permanent vacancy arises, Temporary Teachers may be

offered the possibility to progress to the grade of teacher on an indefinite contract in accordance with Public Service Regulations.

2.3 The salary for the post of Teacher is pegged to salary scale 9, which in 2020, is €21,933.00 per annum, rising by annual increments of €447.33 up to a maximum of €24,617.00. This salary is supplemented by a Class Allowance of €1,998 per annum together with a Works Resources Fund of €553 per annum as stipulated in the agreement between the Government and the Malta Union of Teachers dated 21st December 2017.

2.4 A Teacher will progress to Salary Scale 8 (€23,358.00 x €486.83 - €26,279.00) on completion of eight (8) years satisfactory service in the grade and to Salary Scale 7 (€24,894.00 x €531.17 - €28,081.00) on completion of a further eight (8) years satisfactory service in Salary Scale 8.

2.5 Progression of a Teacher to the next salary scale may be accelerated from eight (8) years to (6) six years, if a teacher cumulates an aggregate of 360 hours of recognised self-sought Continuous Professional Development (CPD) time over six (6) years (through the applicable scheme issued by the management). Provided that if such self-sought CPD is compensated through accelerated progression, any qualification arising from such hours may not be further compensated through any other form of qualification allowance.

2.6 A Selected candidate who proves any teaching experience in accordance with:

- The Addendum Freedom of Movement of workers within member states of the EU (26th September 2013) and/or
- The Agreement to Facilitate Mobility for Educators between Licensed Schools (29th July 2015)

shall qualify for an adjustment in salary subject to entitlement.

2.7 The appointment of a selected candidate who accepts to start employment on the 1st September 2020, shall be required to attend a pre-service college-based induction session with the Head of College Network/College Principal, as communicated by the office of the respective Head of College Network/College Principal during the month of September 2020. Thereafter a selected candidate shall be required to attend the pre-service National Induction Sessions on 22nd, 23rd, 24th and 25th of September 2020. These mandatory sessions are part of the two-year induction programme for newly qualified and newly recruited teachers.

2.8 The appointment as Teacher will be subject to the successful completion of the relevant course mentioned in paragraphs 4.2 (iv) and (v) by 30th November 2020. Failure to provide such evidence will lead to the removal from the result merit list and termination of employment as Teacher.

However, if an applicant engaged has not successfully completed the course mentioned in paragraphs 4.2 (iv) and (v) by 30th November 2020, s/he will be appointed as Supply Teacher in terms of the call of Supply Teacher published in 2020. In such instances, the engagement will be on a definite basis, until the end of the scholastic year 2020/2021.

2.9 A selected candidate who is not in possession of a Teacher's Warrant (Permanent), shall be eligible to obtain a Teacher's Warrant (Permanent) to practise the profession within two years of his/her appointment as Teacher, in terms of article 24 (2) of the Education Act. Employment beyond this period shall be subject to a possession of such a warrant in accordance with article 24 (1) of the same Act.

2.10 The appointment of a selected candidate is subject to the employee being awarded a Teacher's Warrant (Permanent) within twenty-eight (28) months from the actual date of employment. Failure to obtain the Teacher's Warrant (Permanent) will ipso facto mean revocation of appointment as per Regulation No. 23 of the Public Service Commission Regulations (S.L. Const. 01).

2.11 A selected candidate will be required to complete a two-year induction process successfully. The granting of the confirmation of appointment, usually after one year, and/or the awarding of a Teacher's Warrant (Permanent) in accordance with article 24 or 41 of the Education Act, do not exempt a selected candidate from completing successfully the induction training.

2.12 Conditions and procedures regarding the acceptance for the post of Teacher, which can be accessed via http://education.gov.mt/en/Documents/Vacancies/Acceptance_procedure_for_new_teachers.pdf will apply, if and when a successful candidate is contacted by the MEDE.

2.13 In the case of applicants who are successful in this call for applications in more than one (1) subject/area/cycle, s/he shall be employed in the required subject/area/cycle at the discretion of the MEDE.

2.14 MEDE has the right to assign and/or deploy a successful applicant to serve in any College, School, and Educational Institution including on a shared basis in Malta or Gozo, according to the exigencies of the Malta Public Service.

Duties

3. The job duties for the post of Teacher may be viewed in Annex A attached to this Circular.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

- i. a. citizens of Malta; **or**
- b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; **or**
- c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; **or**
- d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); **or**
- e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007".

The advice of the Department of Citizenship and Expatriate Affairs within the Identity Malta Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

(ii) proficient in both the Maltese and English Languages; and

(iii) in possession of a Teacher's Warrant (Permanent) issued by the Council for the Teaching Profession (CTP) under article 24 (2) of the Education Act;

However, candidates not in possession of a Teacher's Warrant issued by the CTP (Permanent) but who will eventually qualify for one in accordance with article 24 (2) of the Education Act may also apply, provided that, when successful candidates are offered employment, they will have submitted an application for a Temporary Teacher's Warrant. Their appointment as Teacher is conditioned to their being awarded a Teacher's Warrant (Permanent/Temporary) in accordance with the relevant articles of the same Act. Applicants are to apply online through the following link: <https://eforms.gov.mt/pdfforms.aspx?fid=est075e>, or renew their temporary warrant through the following link: <https://eforms.gov.mt/pdfforms.aspx?fid=est077e>; and

(iv) be in possession of a Teacher's Warrant (Permanent) plus a recognised teaching qualification/pedagogical course at MQF Level 6, as defined in this call and its appendices and have accrued not less than fifteen (15) years teaching experience, teaching the subject/area/cycle applied for in a licensed school; OR

(v) have a Teacher's Certificate or have successfully completed the Graduate Teacher's Course, both at MQF Level 6 organised by the Education Division with the subject applied for taken as the main subject in the Teacher's Training Course; OR

(vi) have a recognised teaching qualification at MQF Level 7, as defined in this call and its appendices, which includes the subject/area/cycle applied for as a main area of study; OR

(vii) have a recognised teaching qualification at MQF Level 6, as defined in this call and its appendices, which includes the subject/area/cycle applied for as a main area of study; OR

(viii) have a recognised qualification (Degree) at MQF Level 6 (subject to a minimum of 180 ECTS/ECVE credits or equivalent, with regards to programmes starting from 2003) which includes the subject applied for as a main area of study, and a recognised teaching qualification or pedagogical course at MQF level 6, as defined in this call and its appendices, in the subject/area/cycle applied for; OR

(ix) have a recognised teaching qualification at MQF Level 6, as defined in this call and its appendices, in the subject/s taught at the secondary cycle, plus an adaptation course recognised by the Education Authorities and four (4) scholastic years full-time teaching experience in the primary cycle in a licensed school offering compulsory education. Applicants who have the requirements stipulated in this paragraph but do not have this adaptation course will still be eligible to apply on condition that, if successful, the applicant will be required to follow this course when requested by the Education Authorities; OR

(x) have a recognised (Masters) qualification at MQF Level 7 in the subject applied for, after having completed a recognised qualification at MQF Level 6 together with a recognised teaching qualification or a recognised pedagogy course at MQF Level 6, as defined in this call and its appendices; OR

(xi) have a recognised qualification (Degree) at MQF level 6 with a minimum of 60 ECTS/ECVET/ credit or equivalent in the area/subject applied for together with a recognised teaching qualification or a recognised pedagogy course at MQF level 6, as defined in this call and its appendices, in the subject/area applied for; OR

(xii) have a teaching/pedagogical qualification as defined in this call and its appendices and has a minimum of 60 ECTS/ECVET credits at MQF Level 6 in the subject/area applied for, even if their teaching/pedagogical qualification/course, as defined in this call and its appendices, is not in the subject/area applied for;

(xiii) Applicants who have registered for, and subsequently awarded, a recognised (Masters) qualification at MQF Level 7 with a minimum of 60 ECTS/ECVET credits or equivalent in the subject applied for, before 29th July 2008, and have been awarded a Teacher's Warrant (Permanent) in accordance with article 24 of the Education Act, must also have a recognised teaching qualification at MQF Level 6, as defined in this call and its appendices, in the subject/area/cycle applied for.

(xiv) Public Officers in the grade of Teacher, whose appointment in such grade has been confirmed, and who wish to be considered to teach at a different cycle and/or to teach a different subject, may apply on condition that besides being in possession of a teaching/pedagogical qualification, they have a minimum of 60 ECTS/ECVET credits at MQF Level 6 in the subject/area applied for, even if their teaching/pedagogical qualification/course is not in the subject/area applied for. MEDE shall deploy teachers who prove successful in such cases according to the exigencies of the service.

(xv) Applicants in possession of a teaching qualification in Early Childhood Education and Care or in the Primary, as defined in this call and its appendices, must also be in possession of:

(a) Three (3) Ordinary Levels at MQF Level 3 (minimum Grade C or 5) or a recognised comparable qualification in Maltese Language, English Language and Mathematics. An Advanced Level at MQF Level 4 (minimum Grade E), or comparable, or a pass in the respective subject module taken as part of a recognised qualification shall be accepted as an alternative to Ordinary Level MQF Level 3, unless otherwise stated. Provided that an applicant who does not satisfy these requirements (paragraph xiv) would still be eligible to apply if s/he is in possession of a Permanent Teacher's Warrant and has been in a full-time teaching position in a licensed school for a period of not less than five (5) scholastic years in the last ten (10) scholastic years.

(b) Applicants who entered one of the courses stipulated in paragraph (xv) as mature students and successfully completed such courses, are exempt from the provisions of paragraph (xv) (a) provided they produce a testimonial to this effect from the awarding institution.

4.2 A table of recognised teaching qualification or pedagogical course (Appendix A) mentioned above or in Appendix B, may be viewed by accessing the following link: <https://education.gov.mt/en/vacancies/Documents/Appendix%20A%20-%20Recognised%20Teaching%20qualifications.pdf>.

4.3 Qualifications at a level higher than that specified above and in paragraph 4.2's link for Appendix A and in Appendix B, will be accepted for eligibility purposes, provided they meet any specified subject/area/cycle requirements.

4.4 Applicants who are in the final year of the course leading to the award of their appropriate teaching qualification as per paragraphs in 4.1 (vi) and (xiv) may still apply. Such applicants would need to prove the successful completion of the relevant course by 30th November 2020 or any other further date determined per current circumstances related to COVID-19. Failure to provide such evidence will lead to the removal from the result merit list and if such an applicant is engaged before 30th September 2020, his/her appointment as Teacher will be changed to that of a Supply Teacher and the engagement will be on a definite basis for scholastic year 2020/2021, which may be renewed for further periods.

4.5 Applicants are also required to refer to Appendix B by accessing the following link: <https://education.gov.mt/en/vacancies/Documents/Appendix%20B%20-%20Further%20eligibility%20criteria%20for%20Teacher%20call.pdf> of this call for applications which indicates further details and eligibility requirements within the area of eligibility of the listed subjects in paragraph 1.2. Applicants, who wish to apply for subjects which are not listed in Appendix B, should refer to paragraphs 4.1 to 4.4 for the eligibility requirements.

4.6 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status. The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications. Any other eligibility requisites for the post must be met in terms of this call for applications.

4.7 Applicants must be of conduct which is appropriate to the post applied for (applicants who are already in the Malta Public Service must produce a Service and Leave Record Form (GP 47); those applying from outside the Service must produce a Certificate of Conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details).

4.8 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.7 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.9 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below in paragraph 8.1). Teaching qualifications not issued by the University of Malta are required to be deemed as comparable by the CTP in terms of article 24 (2) (d) (iv) of the Education Act.

4.10 It is the applicant's responsibility to present a comparability statement issued by the CTP for teaching qualifications confirming the comparability of the qualification in accordance with paragraph 4.1 (iv) to 4.1 (xv) and Appendix B. Holders of a teaching qualification or pedagogical course found in the table of Appendix A referred to in paragraph 4.2, are exempt from presenting such a comparability statement.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which should be uploaded on the edurecruitment portal <https://edurecruitment.gov.mt>, when you apply. Applicants wishing to produce supporting documentation over and above that required by this call, including teaching practice reports, are to produce such documentation, if and when called for an interview. Diploma/Degree/Post-Graduate certificates or comparable qualifications must be accompanied by a transcript (Diploma/Certificate supplement) in English, showing the Degree obtained and the final classification.

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview. Applicants must also produce an updated Employment History issued by Jobsplus or its equivalent, as proof of work experience. Failure to produce this document means no marks will be given for experience.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The

maximum mark for this selection process is 800 and the pass mark is 400. As part of the interview eligible applicants are expected to:

- a. give a 5 to 7-minute digital presentation in English showing the ability to demonstrate mastery in pedagogy and assessment in an inclusive environment in the subject/area/cycle applied for.
- b. Show professional knowledge, competences and attitudes through case study/studies and a series of questions in Maltese.

Eligible applicants are to bring their own laptop/tablet and to provide the selection board with a printed version of the presentation. In the absence of a laptop/tablet, candidates are required to have access to the presentation through a memory stick. The Assessment Criteria can be accessed on: <http://education.gov.mt/en/Pages/vacancies.aspx>.

6.2 A successful applicant under clause 4.4 will be placed in the order of merit, subject to the condition that s/he is either fully qualified or has successfully completed his/her teaching qualification, by 30th November 2020 or any other further date determined per current circumstances related to COVID-19. Failure to satisfy any one of the above conditions will lead to the removal from the merit list.

Submission of Applications

7.1 Applicants may apply for more than one of the options listed in clause 1.2 above, by applying separately for every subject/cycle/area. However, it is the prerogative of MEDE to select under which option to offer employment to the selected candidates, according to the exigencies of the Malta Public Service and MEDE.

7.2 Applications, together with an updated Service and Leave Record Form (GP 47) in the case of Public Officers, and a summary of qualifications and experience in the Curriculum Vitae together with an updated History of Employment obtained from Jobsplus or its equivalent (for non-public officer), are to be submitted through the Online Education Recruitment Portal ONLY at the following address: <https://edurecruitment.gov.mt>. The closing date of the receipt of applications is end of business of Friday, 16th April 2021.

An automatic receipt will be sent to your e-mail informing you that your application was submitted successfully. Should you require assistance with the application kindly contact Edu Servizz.gov on telephone numbers 153.

7.3 However, due to the exigencies of MEDE, the selection process will initially consider, applications received by end of business of Monday, 4th May 2020. Successful candidates in every cycle/subject/area will be placed in an order of merit list which will remain valid for one (1) year from the date of publication or until the result list is exhausted, whichever is earlier.

However, should the order of merit list be exhausted as a result of additional vacancies in the cycle/subject/area mentioned in paragraph 1.2, other applicants may be assessed without recourse to a new call for applications, provided they would have submitted their application by end of business of Friday, 16th April 2021. Should you require assistance with the application kindly contact Edu Servizz.gov on telephone numbers 153.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the later, to submit any incorrect or incomplete documents.

7.5 Applicants must, together with the application mentioned in paragraph 7.2, submit an online temporary warrant application at: <https://eforms.gov.mt/pdfforms.aspx?fid=est075e>, or renew their temporary warrant online through the following link: <https://eforms.gov.mt/pdfforms.aspx?fid=est077e>. The acknowledgement of this application/renewal is to be submitted through the Online Education Recruitment Portal (<https://edurecruitment.gov.mt>). Applications for a temporary warrant/renewal will be processed by the CTP, only if an applicant is offered employment with MEDE.

7.6 Applicants are strongly advised not to wait until the last day to submit their applications since heavy internet traffic or a fault with the internet connection could lead to difficulties in submission. MEDE cannot be held responsible for any delay due to such difficulties.

7.7 Further details concerning the submission of applications are contained in the General provisions referred to below.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

- applicable benefits, conditions and rules/regulations;
- reasonable accommodation for registered persons with disability;
- the submission of recognition statements in respect of qualifications;
- the publication of the result;
- the process for the submission of petitions concerning the result;
- medical examination;
- access to application forms and related details;
- retention of documents

may be viewed by accessing the website of the People & Standards Division at the address

<https://publicservice.gov.mt/en/people/Pages/PeopleResourcingandCompliance/FormsandTemplates.aspx>

These general provisions are to be regarded as an integral part of this call for application.