



Ref: DES 13/2022

Date: 10<sup>th</sup> June 2022

**Internal call for applications to perform duties as a Learning Support Educator (LSE) within the Learning Support Zones in the State Secondary Schools in Malta**

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Further to circular HR 06/2022, kindly find below the eligibility criteria and job description for the above mentioned call.

### 1.0 Introduction

1.1 The Directorate for Human Resources (DHR) is inviting applications from all Learning Support Educator (LSE) Grades to perform duties as an LSE within the Learning Support Zones (LSZs) in the secondary schools in Malta.

1.2 Those already deployed through previously issued internal calls **should not apply**. However, those deployed on an *Acting* basis and who wish to be considered for deployment on an indefinite basis are invited to apply.

### 2.0 Eligibility Criteria

2.1 Applicants must:

- have a minimum of **five scholastic** years experience as an LSE in the primary/secondary sector; **or**
- be in possession of a recognised appropriate qualification in Social Emotional Behavioural Difficulties (SEBD), at MQF level 6 or higher.

2.2 Supply LSEs who have obtained **indefinite status** and have the required eligibility criteria mentioned in 2.1 are also eligible to apply.

### 3.0 Duties and Responsibilities

3.1 The duties and responsibilities of the selected candidate shall include:

- (a) performing all the duties of LSE (see: Job Descriptions Handbook, July 2007);
- (b) supporting whole-school approaches to the fostering of good behaviour;

- (c) in the context of such approaches - the setting-up, strengthening, operating and reviewing the LSZ together with the LSZ teacher as required;
- (d) assisting together with the LSZ teacher in the observation and assessment of students who are likely to benefit from participation in the LSZ;
- (e) participating in the drawing up of individual learning/behaviour programmes as necessary;
- (f) assisting the LSZ teacher in the provisions of training to teachers and other educators in the area of behaviour difficulties;
- (g) assisting the LSZ teacher in the support and training of the parents and families of students in LSZ;
- (h) working effectively as part of a team;
- (i) working effectively, creatively and flexibly on one's own in school contexts;
- (j) working with students on basic skills under the guidance of literacy/complementary skills teachers;
- (k) participating in in-class support;
- (l) attend training as organised by NSSS;
- (m) working on the implementation of the National Inclusion Policy with special reference to the Managing Behaviour and Addressing Bullying Behaviour in Schools Policy;
- (n) reporting as required to the Director NSSS and his/ her delegate;
- (o) performing any other duties requested from time to time according to the exigencies of the service.

3.2 An LSE working within the Nurture Group must:

- have a disposition to work towards promoting positive behaviour within State Colleges;
- be willing to work in teams with students with challenging behaviour

#### **4.0 General Provisions**

4.1 The general provisions governing the lateral posts are to be considered as an integral part of this internal call for applications and may be viewed through the following link: <https://education.gov.mt/en/vacancies/Pages/Vacancies.aspx>.

- 4.2 Applications can **only** be submitted through the following link: <https://edurecruitment.gov.mt> which will be available till **1200 hours (Central European Time) of Monday, 27<sup>th</sup> June 2022**.
- 4.3 Applicants are strongly advised not to wait until the last day to submit their applications since heavy internet traffic or a fault with the internet connection could lead to difficulties in submission. The HRD cannot be held responsible for any delay due to such difficulties.
- 4.4 Applicants in receipt of a notification via iLearn account to attend for the interview and who are no longer interested or cannot keep the interview should notify the Chairperson of the Interviewing Board via their iLearn account only.
- 4.5 MEYR employees are to apply for **GP 47** by sending an e-mail to [records.mede@gov.mt](mailto:records.mede@gov.mt), indicating clearly the applicant's full name & surname, ID number, Grade, telephone number & residential address together with the reference of the said call applied for. A copy will be sent to the applicant and the original will be sent to the selection board.

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**Director HR**  
**(MEYR)**