Anness A

Ministeru	Ministeru għall-Edukazzjoni u x-Xogħol (MEDE)
L-impjieg	Għalliem

MINISTERU GĦALL-EDUKAZZJONI U X-XOGĦOL

TRIQ L-ASSEDJU L-KBIR, FURJANA, MALTA

Dmirijiet u responsabbiltajiet

Hija r-responsabbiltà tal-Għalliem li tieħu ħsieb li tipprovdi esperjenzi xierqa ta' tagħlim rilevanti, stimulanti, u li jinvolvi l-istudent, għall-istudenti kollha taħt ir-responsabbiltà tiegħu/tagħha, billi trawwem b'mod sostenibbli fl-individwu kif ukoll fil-kollettiv, il-benessere fit-tkabbir spiritwali, f'dak emozzjonali, fil-fehim u fl-iżvilupp fiżiku. Il-persuna maħtura bħala għalliem hija mistennija li tikkollabora ma' edukaturi li jkunu qed jappoġġaw dan l-isforz fil-klassi jew barra mill-klassi, taħt it-tmexxija tas-*Senior Management* Tim tal-iskola, anke billi jinvolvu ruħhom fl-iżvilupp tal-Komunità ta' Edukaturi Professjonali, inkluż fi ħdan l-*iSchool Development Plan*. Biex dan iseħħ, il-persuna magħżula bħala għalliem għandha:

i. Iżżomm ruħha aġġornata mal-iżviluppi fl-edukazzjoni, b'mod partikulari fir-rigward taċ-ċiklu u/jew qasam rispettiv, inkluż iżda mhux limitat għall-kurrikulum, il-pedagoġija, l-assessjar, ir-*recoding*, u r-rappurtar ta' tagħlim, il-kontenut u l-iżvilupp differenti ta' min jitgħallem;

ii. Toħloq kundizzjonijjiet tajbin biex tiffaċilita l-iżvilupp ħolistiku ta' min qed jitgħallem skont il-linji gwida pprovduti mill-awtoritajiet nazzjonali u lokali nominati;

iii. Tippjana, toħloq u tevalwa esperjenzi ta' tagħlim stimulanti, pjaċevoli u pożittivi, inkluż fil-preparazzjoni ta' lezzjonijiet u kif tagħti l-lezzjonijiet, fl-iżvilupp u amministrazzjoni ta' modalitajiet varji ta' assesjar għal u ta' tagħlim, kif ukoll tagħti *feedback* ukoll permezz ta 'reġistrazzjoni u rappurtar tat-tagħlim;

iv. Tindirizza d-diversità billi toħloq opportunitajiet għall-istudenti kollha biex jilħqu l-potenzjal tagħhom mingħajr ma formalment jew informalment joħolqu ostakli jew inaqqsu l-aspettattivi;

v. Tikkontribwixxi għall-kisba inkrimentali tar-riżultati mistennija fis-suġġett, qasam ta' tagħlim u l-livell ta' temi trans-kurrikulari tal-istudenti kollha fdati taħt il-kura tiegħu / tagħha, billi tgħolli l-limitu tal-kisba għal kull individwu u jitnaqqas il-lakuni fil-kisba li jistgħu jeżistu fil-proċess billi tiffaċilita t-twettiq tal-potenzjal ta' kull student;

vi. it-tagħlim u l-edukazzjoni tal-istudenti skont il-linji gwida pprovduti mill-Qafas tal-Kurrikulu Nazzjonali taħt il-gwida totali tal-awtorità kompetenti tal-edukazzjoni;

vii. it-tagħlim u l-edukazzjoni tal-istudenti skont il-ħtiġijiet, il-ħiliet u l-potenzjal edukattiv ta' studenti individwali fdati fil-kura tiegħu/tagħha mill-Kap tal-Iskola jew Kap tas-Sezzjoni;

viii. iġibu lilhom infushom u jgħallmu u jedukaw lill-istudenti skond il-principji stabbiliti fil-Kodiċi tal-Etika u l-Prattika tal-Għalliema;

ix. kull dmir ieħor skont l-esiġenzi tas-Servizz Pubbliku kif ikunu ddettati mis-Segretarju Prinċipali Permanenti.

Deskrizzjoni dettaljata tax-xogħol ta' dal-post tista' tiġi akkwistata permezz ta' dan il-link: http://education.gov.mt/en/vacancies/Pages/Vacancies.aspx

Il-persuna magħżula hija mistennija li twettaq dmirijiet b'lealtà, b'diliġenza xierqa u bl-akbar ħila, u taġixxi f'kull rispett skont l-istruzzjonijiet u/jew direttivi mogħtija lilha mid-Direttorati tal-Edukazzjoni, il-Kap tan-*Network* tal-Kulleġġ/Prinċipal tal-Kulleġġ, u/jew il-Kap tal-Iskola.

Il-persuna magħżula tkun mistennija li tipparteċipa f'korsijiet ta' żvilupp professjonali fosthom kors t'induzzjoni kif jixraq l-irwol u l-funzjonijiet tiegħu, u *Management driven training programme*, kif mitlub mid-Direttorati tal-Edukazzjoni, il-Kap tan-*Network* tal-Kulleġġ/Prinċipal tal-Kulleġġ, u/jew Kap tal-Iskola. Dan *il-Management driven training programm* (jew kors t'induzzjoni) mhux ikkunsidrat parti mis-*self-sought Community of Professional Educators (CoPE)* imsemmi f'paragrafu 2.5 hawn fuq.

Il-persuna magħżula għandha tadotta u taħdem għall-implimentazzjoni tal-pjan ta' żvilupp skolastiku ta' skola jew skejjel partikulari li tkun qed iservi fiha/fihom.

Annex A

Ministry	Ministry for Education and Employment (MEDE)
Job title	Teacher

MINISTRY FOR EDUCATION AND EMPLOYMENT
GREAT SIEGE ROAD, FLORIANA, MALTA

Duties and responsibilities

It is the responsibility of a teacher to take charge of providing appropriate relevant, stimulating and engaging learning experiences for all students under his/her responsibility, nurturing wellbeing through sustainable individual as well as collective spiritual, emotional, cognitive and physical growth. The teacher is expected to collaborate with other educators, who may be supporting this endeavour within or beyond the classroom, under the leadership of the school's Senior Management Team, also by engaging in the development of a Community of Professional Educators, including through School Development Planning. In pursuing this, the Teacher is to:

i. Keep abreast of developments in education, particularly in relation to the respective Cycle and/or area, including but not limited to curriculum, pedagogy, assessment, recoding and reporting of learning, content and diverse learner development;

ii. Create optimal conditions which facilitate a learner's holistic development according to guidelines provided by the national and local designated authorities;

iii. Plan, create, and evaluate stimulating, enjoyable and positive learning experiences, including through lesson preparation and delivery, development and administration of varied modalities of assessment for and of learning, as well as give feedback also through recording and reporting of learning;

iv. Address diversity by creating opportunities for all learners to reach their potential without either formally or informally erecting barriers or lowering expectations;

v. Contribute towards the incremental attainment of the expected outcomes at subject, learning area, and cross-curricular theme level by all students entrusted under his/her care raising the bar of achievement for every individual and narrowing the attainment gaps that may exist in the process facilitating the fulfilment of each learner's potential

vi. Teach and educate students according to guidelines provided by the National Curriculum Framework under the overall guidance of the competent education authority;

vii. Teach and educate students according to the educational needs, abilities and attainment potential of individual students entrusted to his/her care by the Head of School or Head of Section;

viii. Conduct themselves and teach and educate students in accordance with principles set out in the Teachers' Code of Ethics and Practice;

ix. perform any other duties according to exigencies of the Public Service as directed by the Principal Permanent Secretary.

A detailed job description of the post can be obtained by accessing the following link: http://education.gov.mt/en/vacancies/Pages/Vacancies.aspx

The selected candidate is expected to carry out his/her duties in utmost good faith, with due diligence and to the best of his/her abilities and s/he shall act in all respects according to the instructions and/or directives given to him/her by the Education Directorates, Head of College Network/College Principal, and/or Head of School.

The selected candidate is required to follow professional development courses including an induction course as appropriate to his/her role and functions, and Management driven training programmes, as directed by the Education Directorates, Head of College Network/College Principal and/or Head of School. This Management driven training programme (or in-service induction) will not be considered as part of the self-sought Community of Professional Educators (CoPE) mentioned in paragraph 2.5 above.

The selected candidate shall adopt and work towards the implementation of the school development plan of the particular school or schools s/he is giving service in.