

Anness A

Ministeru	Ministeru għall-Edukazzjoni (MFED)
L-impjieg	Għalliem



MINISTERU GHALL-EDUKAZZJONI
TRIQ L-ASSEDJU L-KBIR, FURJANA, MALTA

Dmirijiet u responsabbiltajiet

Hija r-responsabbiltà tal-Għalliem li tiegħu hsieb li tipprovdi esperjenzi xierqa ta' taġġim rilevanti, stimolanti, u li jinvolvi l-istudent, għall-istudenti kollha taht ir-responsabbiltà tiegħu/tagħha, billi trawwem b'mod sostenibbli fl-individwu kif ukoll fil-kollettiv, il-benessere fit-tkabbir spiritwali, f'dak emozzjonali, fil-fehim u fl-iżvilupp fiżiku. Il-persuna maħtura bhala għalliem hija mistennija li tikkollabora ma' edukaturi li jkunu qed jappoġġaw dan l-isforz fil-klassi jew barra mill-klassi, taht it-tmexxija tas-*Senior Management* Tim tal-iskola, anke billi jinvolvu ruħhom fl-iżvilupp tal-Komunità ta' Edukaturi Professjonali, inkluż fi hdan l-*School Development Plan*. Biex dan iseħh, il-persuna magħzula bhala għalliem għandha:

- i. Iżżomm ruħha aġġornata mal-iżviluppi fl-edukazzjoni, b'mod partikulari fir-rigward tač-čiklu u/jew qasam rispettiv, inkluż iżda mhux limitat għall-kurrikulum, il-pedagoġija, l-assesjar, ir-*recoding*, u r-rappurtar ta' taġġim, il-kontenut u l-iżvilupp differenti ta' min jitgħallem;
- ii. Toħloq kundizzjonijiet tajbin biex tiffačilita l-iżvilupp holistiku ta' min qed jitgħallem skont il-linji gwida pprovduti mill-awtoritajiet nazzjonali u lokali nominati;
- iii. Tippjana, toħloq u tevalwa esperjenzi ta' taġġim stimolanti, pjačevoli u pożittivi, inkluż fil-preparazzjoni ta' lezzjonijiet u kif taġġim l-lezzjonijiet, fl-iżvilupp u amministrazzjoni ta' modalitajiet varji ta' assesjar għal u ta' taġġim, kif ukoll taġġim *feedback* ukoll permezz ta' *registrazzjoni* u rappurtar tat-taġġim;
- iv. Tindirizza d-diversità billi toħloq opportunitajiet għall-istudenti kollha biex jilħqu l-potenzjal taġġim mingħajr ma formalment jew informalment joħolqu ostakli jew inaqqsu l-aspettattivi;
- v. Tikkontribwixxi għall-kisba inkriminali tar-rizultati mistennija fis-suġġett, qasam ta' taġġim u l-livell ta' temi trans-kurrikulari tal-istudenti kollha fdati taht il-kura tiegħu / taġġim, billi tgholli l-limitu tal-kisba għal kull individwu u jitnaqqas il-lakuni fil-kisba li jistgħu jeżistu fil-pročess billi tiffačilita t-twertiq tal-potenzjal ta' kull student;
- vi. it-taġġim u l-edukazzjoni tal-istudenti skont il-linji gwida pprovduti mill-Qafas tal-Kurrikulu Nazzjonali taht il-gwida totali tal-awtorità kompetenti tal-edukazzjoni;
- vii. it-taġġim u l-edukazzjoni tal-istudenti skont il-htigijiet, il-ħiliet u l-potenzjal edukattiv ta' studenti individwali fdati fil-kura tiegħu/tagħha mill-Kap tal-Iskola jew Kap tas-Sezzjoni;

- viii. iġibu lilhom infushom u jgħallmu u jedukaw lill-istudenti skond il-principji stabbiliti fil-Kodiċi tal-Etika u l-Prattika tal-Għalliema;
- ix. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u
- x. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Deskrizzjoni dettaljata tax-xogħol ta' dal-post tista' tiġi akkwistata permezz ta' dan il-link: <http://education.gov.mt/en/vacancies/Pages/Vacancies.aspx>

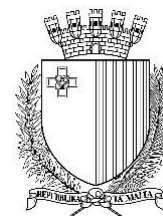
Il-persuna magħżula hija mistennija li twettaq dmirijiet b'lealtà, b'diligenza xierqa u bl-akbar hila, u taġixxi f'kull rispett skont l-istruzzjonijiet u/jew direttivi mogħtija lilha mid-Direttorati tal-Edukazzjoni, il-Kap tan-*Network* tal-Kulleġġ/Prinċipal tal-Kulleġġ, u/jew il-Kap tal-Iskola.

Il-persuna magħżula tkun mistennija li tipparteċipa f'korsijiet ta' żvilupp professjonali fosthom kors t'induzzjoni kif jixraq l-irwol u l-funzjonijiet tiegħu, u *Management driven training programme*, kif mitlub mid-Direttorati tal-Edukazzjoni, il-Kap tan-*Network* tal-Kulleġġ/Prinċipal tal-Kulleġġ, u/jew Kap tal-Iskola. Dan il-*Management driven training programm* (jew kors t'induzzjoni) mhux ikkunsidrat parti mis-*self-sought Community of Professional Educators (CoPE)* imsemmi f'paragrafu 2.5 hawn fuq.

Il-persuna magħżula għandha tadotta u taħdem għall-implimentazzjoni tal-pjan ta' żvilupp skolastiku ta' skola jew skejjel partikulari li tkun qed iservi fiha/fihom.

Annex A

Ministry	Ministry for Education (MFED)
Job title	Teacher



MINISTRY FOR EDUCATION
GREAT SIEGE ROAD, FLORIANA, MALTA

Duties and responsibilities

It is the responsibility of a teacher to take charge of providing appropriate relevant, stimulating and engaging learning experiences for all students under his/her responsibility, nurturing wellbeing through sustainable individual as well as collective spiritual, emotional, cognitive and physical growth. The teacher is expected to collaborate with other educators, who may be supporting this endeavour within or beyond the classroom, under the leadership of the school's Senior Management Team, also by engaging in the development of a Community of Professional Educators, including through School Development Planning. In pursuing this, the Teacher is to:

- i. Keep abreast of developments in education, particularly in relation to the respective Cycle and/or area, including but not limited to curriculum, pedagogy, assessment, recoding and reporting of learning, content and diverse learner development;
- ii. Create optimal conditions which facilitate a learner's holistic development according to guidelines provided by the national and local designated authorities;
- iii. Plan, create, and evaluate stimulating, enjoyable and positive learning experiences, including through lesson preparation and delivery, development and administration of varied modalities of assessment for and of learning, as well as give feedback also through recording and reporting of learning;
- iv. Address diversity by creating opportunities for all learners to reach their potential without either formally or informally erecting barriers or lowering expectations;
- v. Contribute towards the incremental attainment of the expected outcomes at subject, learning area, and cross-curricular theme level by all students entrusted under his/her care raising the bar of achievement for every individual and narrowing the attainment gaps that may exist in the process facilitating the fulfilment of each learner's potential
- vi. Teach and educate students according to guidelines provided by the National Curriculum Framework under the overall guidance of the competent education authority;
- vii. Teach and educate students according to the educational needs, abilities and attainment potential of individual students entrusted to his/her care by the Head of School or Head of Section;

- viii. Conduct themselves and teach and educate students in accordance with principles set out in the Teachers' Code of Ethics and Practice;
- ix. undertake any other tasks, which the superior may delegate to him/her, as may be required; and
- x. any other duties as directed by the Principal Permanent Secretary.

A detailed job description of the post can be obtained by accessing the following link:
<http://education.gov.mt/en/vacancies/Pages/Vacancies.aspx>

The selected candidate is expected to carry out his/her duties in utmost good faith, with due diligence and to the best of his/her abilities and s/he shall act in all respects according to the instructions and/or directives given to him/her by the Education Directorates, Head of College Network/College Principal, and/or Head of School.

The selected candidate is required to follow professional development courses including an induction course as appropriate to his/her role and functions, and Management driven training programmes, as directed by the Education Directorates, Head of College Network/College Principal and/or Head of School. This Management driven training programme (or in-service induction) will not be considered as part of the self-sought Community of Professional Educators (CoPE) mentioned in paragraph 2.5 above.

The selected candidate shall adopt and work towards the implementation of the school development plan of the particular school or schools s/he is giving service in.