



**This scheme is administered by the  
Directorate for Lifelong Learning  
Ministry for Education and Employment**

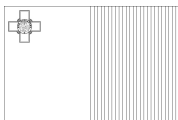
# **Application Form**

**Closing date: 22<sup>nd</sup> November 2013 at noon  
(local time)**

Please note that this is the ONLY form that will be accepted.

## **PLEASE NOTE:**

**The Master *it!* Board shall be accepting Applications for Masters full-time or part-time or by distance learning, with a duration not exceeding 24 calendar months, provided that the publication of results is on or before 31 October 2015.**



Operational Programme II – Cohesion Policy 2007-2013  
*Empowering People for More Jobs and a Better Quality of Life*  
Scholarships part-financed by the European Union  
European Social Fund (ESF)  
Co-financing rate: 85% EU Funds; 15% National Funds



*Investing in your future*

## INSTRUCTIONS

Before completing this form, the Applicant is required to read carefully the **MASTER it !** Regulations, as these regulations provide the framework for the implementation of the **MASTER it !** scheme and the award of scholarships within. The regulations are available on:

[www.myscholarship.gov.mt](http://www.myscholarship.gov.mt).

Each Applicant must complete this form in **block letters or written legibly** in **blue** ink or type written. The Application Form contains nine (9) pages including front page and **THREE** Appendices. **EACH APPLICANT HAS TO SUBMIT ONE APPLICATION FORM. THE APPLICANT IS ALSO REQUIRED TO SUBMIT ONE ORIGINAL COPY OF EACH OF THE THREE APPENDICES AND THREE COPIES OF EACH APPENDIX. OTHER COPIES TO BE SUBMITTED WITH THIS APPLICATION FORM ARE LISTED ON PAGE 6 of this Application Form.**

Please note that the **MASTER it !** Board gives considerable weight to the content of Appendices I, II and III of this application form. Late and/or incomplete Application Form will render the Applicant ineligible.

1. Surname	
2. Name	
3. Nationality	
4. Address	
5. Post Code	
6. I.D. Card Number	7. N.I. Number (if applicable)
8. e-mail address	
9. Telephone – Malta	12. Telephone – Abroad (if applicable)
10. Telephone (Mobile)	
11. Telephone (Work) (if applicable)	

<b>13. Address abroad</b> <i>(if applicable)</i>		
<b>14. Gender</b> <i>Mark with 'X' as applicable</i>	Male <input type="checkbox"/>	Female <input type="checkbox"/>
<b>15. Present occupation and previous work experiences</b> <i>(if any)</i>		
<i>Name and address of present employer (if applicable)</i>	<i>Present Post</i>	<i>Date of Employment</i>
<i>Name and address of previous employers (if applicable)</i>	<i>Previous Post</i>	<i>Date of Employment</i>

<b>16. Details of undergraduate diplomas, degrees, postgraduate diplomas and other professional qualifications:</b>			
Name of Institution	Subject	Classification	Date of award
A)			
B)			
C)			
D)			
E)			

<b>17. Courses undertaken locally and/or abroad additional to Item 16:</b>				
Name of Institution	Awarding Body	Course	Dates	Certificates/Diplomas
A)				
B)				
C)				
D)				
E)				

<b>18. Course/s Applying for:</b> a) Title of Course          b) Modality of Degree	<b>Masters</b>          Please indicate if <b>Distance Learning</b> or, <input type="checkbox"/> <b>Part-Time</b> or <input type="checkbox"/> <b>Full Time</b> <input type="checkbox"/>
	When choosing a course, please ensure that the publication of Results has to take place on or before 31 October 2015. No exceptions will be considered.

<p>c) Area of Study</p>	
<p>f) Proposed University/Universities where to study.</p> <p>Please indicate the lead University in case of Joint degrees or split-site programmes.</p> <p>g) State date of commencement of the course.</p>	<p><b>Please specify the priority area under which your programme of study that you are applying for is relevant to. Consult the Regulations (see Article 6)</b></p> <p>High End Manufacturing <input type="checkbox"/></p> <p>Life Sciences <input type="checkbox"/></p> <p>Educational Services <input type="checkbox"/></p> <p>Finanacial Services <input type="checkbox"/></p> <p>Transport &amp; Advanced Logistics <input type="checkbox"/></p> <p>Higher Quality Tourism <input type="checkbox"/></p> <p>Creative Industries <input type="checkbox"/></p> <p>Environment <input type="checkbox"/></p> <p>ICT <input type="checkbox"/></p>
	<p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>_____</p> <p><b>Please note that this application becomes ineligible if the Start Date of your course is prior to 1 September, 2013 or after 31 March 2014 (See Clause 4.1.3).</b></p>

**19. Name of three referees.**

Please include their titles, names, degrees and addresses

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
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3. \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**N.B.**

Applicants are reminded that reference forms for academic referees are to be sent by the applicants to their respective referees of their choice. These referees shall send the completed form (and any other reference letter they may wish to submit) in a sealed envelope by the application deadline to:

Project Leader (*MASTER it !*)  
Ministry of Education and Employment  
Directorate for Lifelong Learning  
Rm 139, Directorates for Education  
Great Siege Road,  
Floriana VLT 2000, Malta

**It is the responsibility of the applicant to ensure that the Letters of Reference are sent on time.**

**20. I enclose with this application the following documents:**

(Please tick boxes if documents are attached. If they are not attached, please specify the reason why they are not attached on a separate sheet).

- i) Four (4) copies of the applicant's identity card.
- ii) Four (4) copies of the applicant's disability identity card issued by the Kummissjoni Nazzjonali Persuni b'Dizabbilta' (KNPD) for persons claiming that they do not have any possibility of following a full or part-time Masters owing to their to disability under Section 12.1.
- iii) Statement by Applicant that she/he intends completing the Masters on time as specified in Clause 8.2.1 and that results are published by end of October 2015.
- iv) **Original + Three (3) copies of:**
  - Appendix I (that is Page 8 of the Application Form)
  - Appendix II (that is Page 9 of the Application Form)
  - Appendix III (that is Page 10 of the Application Form)

**IMPORTANT**

Should an applicant be submitting an application for a second time under this scheme, with no changes in the information submitted in the first application, reference shall be made to copies submitted in earlier application for the following:

- i) applicant's University/College transcripts (detailed);
- ii) applicant's Identity Card;
- iii) MQRIC evaluation statement (where applicable)

Tick this box if you have previously applied under Master it!

Copies of renewed Unconditional Letter of Acceptance by the University would need to be submitted again.

**The following three documents; v), vi) and vii) may also be submitted with this Application Form.**

**If not available until the closing date of the Application Form, the following three documents are to be submitted by not later than 12 December 2013 at noon.**

- v) Four (4) copies of the unconditional letter of acceptance from the University applied for. See Clauses 3.22 and 8.2 of the Regulations for conditions.
- vi) Four (4) copies of MQRIC evaluation report (where applicable).
- vii) Four (4) copies of the applicant's University/College transcripts (detailed).

**21. Declarations**

**I declare that:**

- a) I am a citizen of ..... (fill in country name);
- b) I am not the holder of another scholarship.
- c) All details in this application form and its Appendices are correct and accurate.
- d) I read the Regulations of *MASTER it !* (2013) and accept to abide with them.
- e) I hereby give my consent that my personal information may be used to verify my employment status at any stage of my scholarship.
- f) I give my consent to the Directorate for Lifelong Learning to share with other Government entities my personal information in this Application Form for accountability and verification purposes.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Data Protection:

The *MASTER it !* Scheme collects and processes information to carry out its functions under the Education Act. All data is collected and processed in accordance to the Data Protection Act 2001, other subsidiary legislation and the Privacy Policy of the Scheme, a copy of which is available on demand.

**MASTER it ! (2<sup>nd</sup> Call 2013) APPLICATION FORM  
APPENDIX I**

Name of Applicant \_\_\_\_\_ ID Card No. \_\_\_\_\_

It is important to submit ONE ORIGINAL of this page and THREE COPIES.

Give an overview of the research/studies you will be undertaking.

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Additional sheets may be attached. If sheets are being attached, state how many.  
Please note that the MASTER it ! Board gives considerable weight to the content of Appendix I of this Application Form. An applicant may be considered ineligible if this part of the Application Form is incomplete.



**MASTER it ! (2<sup>nd</sup> Call 2013) APPLICATION FORM  
APPENDIX II**

Name of Applicant \_\_\_\_\_ ID Card No. \_\_\_\_\_

It is important to submit **ONE ORIGINAL** of this page and **THREE COPIES**.

**Please state the relevance of your study to Malta's strategic priorities.**

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**Additional sheets may be attached. If sheets are being attached, state how many.**

Please note that the *MASTER IT !* Board gives considerable weight to the content of Appendix II of this Application Form. An applicant may be considered ineligible if this part of the Application Form is incomplete.

**MASTER it ! (2<sup>nd</sup> Call 2013) APPLICATION FORM**  
**APPENDIX III**

Name of Applicant \_\_\_\_\_ ID Card No. \_\_\_\_\_

It is important to submit ONE ORIGINAL of this page and THREE COPIES.

**Please state what is the likely impact of your study on the development of Malta.**

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**Additional sheets may be attached. If sheets are being attached, state how many.**

Please note that the *MASTER it !* Board gives considerable weight to the content of Appendix III of this Application Form. An applicant may be considered ineligible if this part of the Application Form is incomplete.