

## Summer Schools Licence Conditions

1. The licence holder, accepts and understands his/her responsibility to do all that is in his/her ability to provide a safe and enjoyable learning environment so as to prevent any harm to children trusted to his/her care and to that of his/her helpers and/or employees.
2. The licence holder needs to ensure that postal addresses, email addresses, mobile numbers, fixed line numbers for all children under their care, are kept readily available in case of an emergency.
3. The licence holder needs to keep a clear record and details of persons authorized to pick up each child from school at finish time and ensure that the school personnel abides to this record.
4. Attendance registers for both children and summer school personnel are mandatory.
5. The licence holder, needs to ensure that all educational materials and sports equipment, both indoor and outdoor, needs to be labelled as safe and age appropriate by EC safety standard regulations. Besides the licence holder accepts full responsibility for keeping potentially harmful materials away from the reach of children.
6. The licence holder, needs to ensure that no furniture, storage or heavy objects can be accidentally toppled from a height at the risk of children.
7. The licence holder needs to ensure that both children entrusted to their care as well as to his/her employees/helpers/collaborators wear hats, sunglasses and make use of high UV skin protection lotions during all outdoor activities.
8. The licence holder is to ensure the provision and availability of a supply of drinking water and a first aid box at all times.
9. In the case of out of school activities, the licence holder is to request a consent form to be signed by parents and/or guardians of children participating in these activities.
10. The licence holder is to ensure that all parents and/or guardians of children entrusted to his/her care are aware of these licence conditions.
11. The licence holder is to abide with all the legal obligations set out in the ***Equal Opportunities (Persons with Disability) Act Chapter 413*** which stipulates that it is unlawful to refuse admission to a student with a disability.

-----  
Declaration

I (insert name) . . . . . ID No . . . . . declare to have read, understood and agreed to all above conditions on which the Licence to operate (insert school name) . . . . . during Summer 20.... is being granted.

\_\_\_\_\_  
Signature