

Freedom of Information Act Prerequisites - Article 17

Public Authority	Description of the department/directorate/entity's structure	Description of the department/directorate/entity's functions and responsibilities	General description of the categories of documents the department/directorate/entity holds (including exempt documents)	Description of all manuals and similar types of documents which contain policies, principles, rules or guidelines in accordance with which decisions or recommendations are made in respect of members of the public (including bodies corporate and employees of the public authority in their personal capacity)	Statement of the information that needs to be available to members of the public who wish to obtain access to official documents from the public authority, which statement shall include particulars of the officer or officers to whom requests for such access should be sent
National Commission for Further and Higher Education (NCFHE)	<p>The NCFHE contains the following sections –</p> <ul style="list-style-type: none"> • Quality Assurance • Validation of Informal and Non-Formal • Corporate Services • EU Projects • Awards and Qualifications • Policy, Research and Communications • Licensing 	<p>The NCFHE shall:</p> <p>(a) formulate the guiding principles for further and higher education, including vocational education and training, and propose a clear vision and sustainable strategic targets and objectives for further and higher education;</p> <p>(b) research, analyse, review and, through the Minister, give advice to the Government on the development, planning and governance of further and higher education policy;</p> <p>(c) act as the competent authority for licensing, accreditation, quality assurance and recognition of providers and programmes as provided by this Act or any regulation made under this Act;</p> <p>(d) promote and facilitate access to life-long learning and transfer and progression in lifelong learning;</p> <p>(e) promote and foster the provision of vocational education and training and its recognition in Malta and abroad;</p> <p>(f) perform the functions of the Malta Qualifications Recognition Information Centre under the Mutual Recognition of Qualifications Act;</p> <p>(g) promote and maintain the Malta Qualifications Framework and establish the policies and criteria on which the Framework shall be based;</p> <p>(h) approve and ensure the publication of national standards of knowledge, skills, competences and attitudes for each employment sector;</p> <p>(i) validate informal and non-formal learning and classify such validation at a level of the Malta Qualifications Framework;</p> <p>(j) recommend financing policies, and alternative financing systems, of further and higher education while addressing the issue of the adequacy of this financing and of accountability in the provision of further and higher education;</p> <p>(k) propose policies which are related to students on sustainable options, equity in access and mobility in further and higher education, financial support, services of information and guidance about pathway development for students;</p> <p>(l) recommend policies related to research, innovation, intellectual property, and knowledge transfer;</p>	<ul style="list-style-type: none"> ✚ General Correspondence ✚ Quotations and Expressions of Interest ✚ Financial and annual reports ✚ Project Proposals ✚ Board Minutes ✚ Staff Meetings Minutes ✚ MQRIC Applications ✚ Protocols 	<ul style="list-style-type: none"> ✚ Education Act ✚ Public Service Management Code ✚ MQC Policy Documents 	<p>Contact Details –</p> <p>The Freedom of Information Officer National Commission for Further and Higher Education (NCFHE) Alamein Road, Pembroke, PBK 1773 Tel: +356 2381 0000 Email: ncfhe@gov.mt Website: www.ncfhe.org.mt</p>

		<p>(m) formulate policies related to the international dimension of further and higher education and to the expansion and diversification of their provision;</p> <p>(n) advise and, where the case shall so require, make such recommendations as may appear to be required, to the Government and to providers, on any matter or other issue related to further higher education; and</p> <p>(o) perform such other functions as the Minister may designate from time to time by means of regulations under this Act.”.</p>			
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