

## **Senior Education Support Practitioner (Counsellor)**

The duties and responsibilities of a Senior Education Support Practitioner (Counsellor) include:

- Contributing in an active manner to the development of a school counselling programme in support of the holistic development of each student – intellectual, social, behavioural, spiritual, cultural – so that students can become a whole person and a responsible and productive citizen;
- To ensure that exposure is given to school support staff, parents and students about the work and role of counsellors;
- Assisting in the development and nurture of an enabling school culture and helping students become empowered for positive action and change;
- Planning and implementing interventions that enable students to overcome or prevent learning, social and behavioural difficulties;
- Consulting regularly with the appropriate professionals in order to gain further knowledge, support and direction about particular situations children and young people are experiencing;
- Preparing reports and maintaining records about students;
- Making the necessary referrals according to established policies and procedures;
- Keeping records of all interventions carried out with each student while ensuring confidentiality at all times in accordance with existing legal provisions;
- Ensuring that records and logging systems are well kept regarding all interventions carried out with each student while ensuring confidentiality at all times in accordance with existing legal provisions;
- Undertaking research in areas relevant to one's professional roles as directed by the College Counsellor, the Service Manager Education Psycho-Social Services and the Director Student Services Department;
- Adopting preventive measures that empower students to avoid problems as much as possible;
- Providing a continuum of preventative, developmental, remedial, and intervention services and programmes and facilitating referral to resources and services at both community and national levels;
- Adopting and working towards the implementation of the school development plan of the particular school they are giving service in;
- Participating in peer group support sessions;
- Encouraging participation in EU projects and other projects in line with the counselling services.