

## **Education Support Practitioner (Counsellor)**

The duties and responsibilities of an Education Support Practitioner (Counsellor) include:

- Consulting regularly with the appropriate professionals in order to gain further knowledge, support and direction about particular situations children and young people are experiencing;
- Supporting students, helping their families and fostering growth in the students' self-esteem, individual responsibility and decision-taking and social skills;
- Ensuring to work within an ethical framework and quality standards;
- Contributing in an active manner to the development of a school counselling programme in support of the holistic development of each student – intellectual, social, emotional, behavioural, spiritual, cultural – so that students can become a whole person and a responsible and productive citizen;
- Assisting in the development and nurture of an enabling school culture and helping students become empowered for positive action and change;
- Intervening to give students the opportunity to manage more effectively their life circumstances and to manage their lives more effectively;
- Making the necessary referrals according to established policies and procedures;
- Participating in service audits and evaluations of the counselling service;
- Keeping records of all interventions carried out with each student while ensuring confidentiality at all times in accordance with existing legal provisions;
- Providing preventive, developmental, remedial, and intervention services and programmes and facilitating referral to resources and services at both community and national levels;
- Undertaking research in areas relevant to one's professional roles as directed by the Principal Education Support Practitioner (Counsellor) and the Directorate for Educational Services (DES);
- Participating in continuous professional development;
- Encouraging participation in EU projects and other projects in accordance with the counselling services.

**All of the above duties will be under the supervision of the Principal Education Support Practitioner (Counsellor).**