Annex 1

SELECTION CRITERIA FOR THE POSITION OF CENTRE ADMINISTRATOR (SCHOOL OF ART)

Maximum marks: 200
Pass mark: 120

1. **Intellectual ability** 50
   - Ability to think strategically 25
   - Analytical ability and sequential thinking 25

2. **Leadership skills** 50
   - Ability to lead, supervise and motivate staff 20
   - Initiative and ability to set objectives and deliver results 15
   - Personal integrity and ethical commitment 15

3. **Management skills** 30
   - Knowledge of basic management procedures and practices 15
   - Ability to negotiate with and influence others 15

4. **Position-related requirements** 40
   - Knowledge and Experience relevant to the position 20
   - Qualifications relevant to the position 20

5. **Other Skills requirements** 30
   - Interpersonal and Organisational Skills 15
   - Suitability for the position 15