

Ministry for Education, Sport, Youth, Research and Innovation

POSITION OF PART-TIME EDUCATOR FOR THE MIKIEL ANTON VASSALLI COLLEGE (VISUAL AND PERFORMING ARTS) IN THE MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION TO SERVE IN MALTA AND/OR GOZO

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1.1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation (MEYR) invites applications for the position of part-time Educator for the Mikiel Anton Vassalli College (Visual and Performing Arts) Schools within the Ministry for Education, Sport, Youth, Research and Innovation to serve in Malta and/or Gozo for a definite period on a part-time basis, as and when required.

1.2. Applicants may wish to apply for the position of part-time Educator in one or more of the following subject/s/area/s:

Art

1. Digital Art
2. Printmaking
3. Sculpture (Carving)

Dance

1. Ballet
2. Flamenco

Drama

1. Acting & Drama
2. Musical Theatre

Music

1. Bassoon
2. Drums & Percussion
3. Flute
4. Organ
5. Piano
6. Viola

1.3. A selected candidate may be deployed in any of the Visual and Performing Arts (VPA) schools that fall under the Mikiel Anton Vassalli College according to the exigencies of the Malta Public Service and the subject/area applied for.

The schools falling under Mikiel Anton Vassalli College in Malta and Gozo are:

- Malta, School of Art, Valletta,
- Malta, School of Drama and Dance, B'Bajda,
- Malta, School of Music, Hamrun,
- Gozo, School of Visual and Performing Arts, Xewkija.

The Mikiel Anton Vassalli College offers several courses, at different times of the day from Mondays to Saturdays. Courses are usually held between 15:00 and 20:00 on weekdays, and from 08:30 to 12.30 on Saturdays. Other time schedules for learning courses may apply to ensure that all learner needs are met.

1.4. A selected candidate may be required to undergo any special training as deemed necessary.

Duration of assignment and Conditions

2.1. A selected candidate will be engaged as a part-time Educator in the Ministry for Education, Sport, Youth, Research and Innovation. The engagement will be on a definite basis for one (1) scholastic year or less, which may be renewed for further periods.

2.2. The position of a part-time Educator is subject to a probationary period of three (3) months.

2.3. Since this is a position which is time-barred or linked to the completion of a specific task, such constitutes an objective reason, the position of part-time Educator, which falls under Regulation 7(4) of Subsidiary Legislation 452.81 entitled "Contracts of Service for a Fixed Term Regulations".

2.4. The provisions relating to benefits and entitlements described in the Public Service Management Code such as vacation and sick leave are in the case of part-timers applicable on a pro-rata basis. Vacation leave is to be availed of during the school holidays.

2.5. An officer holding a position of a definite nature (i.e. with objective reason), who is in the last (4) months of his/her definite term, may apply laterally, even if the advertised position carries the same specialisation that s/he currently holds.

2.6. Accepting appointment in this position signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC positions or applications for a definite position when the officer concerned holds an indefinite appointment.

Salary pegged to the position

3.1. Part-time Educator shall work on a part-time basis for a number of hours per week which will be determined prior to the beginning of the scholastic year, depending on the number of applicants who would have applied to attend the courses and/or any exigencies which may arise/change from time to time.

3.2. A part-time Educator shall be paid at the rate of €20.00 per hour according to the number of lessons/work assigned plus pro-rata bonuses (mid-year and Christmas) and income supplement. The remuneration is inclusive of preparation, contact time and any other related duties.

Duties

4. The job duties for the position of a part-time Educator within the Mikiel Anton Vassalli College may be viewed in Annex A attached to this Circular.

Eligibility Requirements

5.1. By the closing time and date of this call for applications, applicants must be:

- i. a. citizens of Malta; **or**
- b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with

- the free movement of workers; **or**
- c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; **or**
 - d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); **or**
 - e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or
 - f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity Malta Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and / or English Language;

iii. in possession of a recognised Masters' qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent *) in the subject/area applied for;

iv. in the absence of applications from eligible applicants according to paragraph 5.1 (iii) above and/or in the absence of a sufficient number of successful candidates, eligibility shall be extended to applicants in possession of a recognised Bachelors qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent **) in the subject/area applied for;

v. in the absence of applications from eligible applicants according to paragraph 5.1 (iii) and (iv) above and/or in the absence of a sufficient number of successful candidates, eligibility shall be extended to applicants in possession of a recognised Bachelors qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent **) in the subject/area applied for, and have three (3) years of teaching experience in a formal setting.

vi. Public Officers applying for this position must be confirmed in their current appointment.

* A recognised Master's qualification with a minimum of 60 ECTS/ECVET is only accepted subject to an MFHEA formal Master's recognition statement being submitted with the application.

** A recognised Qualification comparable to 60/180 ECTS/ECVET credits (as applicable), as applicable is only accepted subject to an MFHEA formal recognition statement being submitted with the application.

5.2. (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVETS credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications.

5.3. Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry /department issuing

the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a Certificate of Conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

5.4. Applicants must be eligible to take up their due appointment, in terms of 5.1 to 5.3 above, not only by the closing time and date of this call for applications but also on the date of appointment.

5.5. Applicants are obliged to immediately inform the Selection Board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry / department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the Selection Board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

5.6. Prospective applicants should note the requirement to produce MFHEA recognition statements in respect of their qualifications from MFHEA or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

6.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>). Degrees and Post-Graduate certificates or comparable qualifications must be accompanied by a transcript in English, showing clearly the Degree obtained and the final classification.

6.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

7.1. Eligible applicants will be assessed by a Selection Board to determine their suitability for the position. The maximum mark for this selection process is 400 and the pass mark is 200.

As part of the interview, eligible applicants are expected to:

i. show professional knowledge, competences and attitudes through case study/studies covering both curricular and well-being aspects;

ii. bring their teaching portfolio for the interview. In addition,

a) eligible applicants for **Art** are expected to give a presentation (max. 5 minutes) of their digital portfolio of current work.

b) eligible applicants for **Acting & Drama, Musical Theatre and Dance** subjects/areas are expected to give a presentation (max. 5 minutes) of their artistic portfolio including photos of different performances they were involved in.

c) eligible applicants for **Music** will be required to give a live performance, presenting contrasting works (total duration 5 - 7 minutes). They will also be asked to sight-read a short excerpt and discuss the pedagogy of instrumental or voice teaching during an interview. Transposition and improvisation will also be requested if relevant for the specific instrument.

All eligible applicants are to bring their own instrument and equipment required for the interview. In the absence of a laptop/tablet, applicants are required to have access to the presentation through a memory stick.

7.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.3,

have a Teacher's Permanent Warrant and proven relevant work experience.

7.3. Successful candidates, who apply in terms of paragraph 5.1(iii) above, will be put on an order of merit list named Category A. Those applying in terms of paragraph 5.1(iv) will be put on an order of merit list named Category B and those applying in terms of paragraph 5.1(v) will be put on an order of merit list named Category C.

7.4. Successful candidates, who apply in terms of paragraph 5.1(iii) above, will be given preference over successful candidates who apply in terms of paragraph 5.1(iv) above and these in turn be given preference over successful applicants who apply in terms of paragraph 5.1(v) above. Hence, applicants applying under paragraphs 5.1(iv) and (v) will only be considered once the order of merit of Category A referred to in paragraph 7.3, has been exhausted and if vacancies still exist.

7.5. Successful candidates, who apply in terms of paragraphs 5.1(iii) and 5.1(iv) above, will teach accredited courses at MQF Levels 1 – 5, while those applying in terms of paragraph 5.1(v) will teach accredited courses at MQF Levels 1 – 2.

7.6. Consequently, separate result lists will be published according to the order of merit pertaining to the subject/area mentioned in paragraph 1.2 above, and in accordance with section 5.1, and paragraphs 7.3 and 7.4. The result list will remain valid for two (2) years from date of publication or until the result list is exhausted, whichever is earlier.

Submission of Applications

8.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation through the Online Education Recruitment Portal **only** on <https://edurecruitment.gov.mt>. Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a Certificate of Conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the Portal.

The closing date of the receipt of applications is **17:15 hrs (Central European Time) of Monday, 05th December, 2022**. A computer-generated e-mail will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2. It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

8.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4. Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the later, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

- applicable benefits, conditions and rules/regulations;
- reasonable accommodation for registered persons with disability;
- the submission of recognition statements in respect of qualifications;
- the publication of the result;
- the process for the submission of petitions concerning the result;
- medical examination;
- access to application forms and related details;
- retention of documents

may be viewed by accessing the website of the People & Standards Division at the address <https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>.

These general provisions are to be regarded as an integral part of this call for applications.