

Anness A

Ministeru	Ministeru għall-Edukazzjoni (MFED)
L-impjieg	Social Worker



MINISTERU GHALL-EDUKAZZJONI
TRIQ L-ASSEDJU L-KBIR, FURJANA, MALTA

Dmirijiet u responsabbiltajiet

Id-dmirijiet ta' persuna fil-ħatra ta' Social Worker jinkludu:

- i. jassisti lill-klijenti biex jifhem il-bżonnijiet tagħhom u jassisti lilhom u lill-familjari tagħhom ifasslu miri rejalistiċi funzjonabbli;
- ii. jiżviluppa u jimplementa pjanijiet ta' kura adatti għall-klijenti b'kollaborazzjoni ma' professjonisti oħra tat-tim interdixxiplinarju;
- iii. jikkordina u jikkolabora ma' aġenziji oħra, Organizazzjonijiet mhux Governattivi (NGOs) u Dipartimenti Governattivi għall-għid tal-klijent u l-familjari tiegħu/tagħha;
- iv. jassisti fl-assessjar u fil-monitieraġġ tal-progress tal-klijent bil-provvediment tal-assessjar psikosoċjali tad-dar u assessjar ieħor kif meħtieġ mit-tim li fih ikunu allokat; i
- v. joffri jew jipprovdi servizz tal-outreach;
- vi. jassisti fit-taħriġ ta' studenti fil-placements fuq il-post;
- vii. jipparteċipa b'mod attiv f'riċerka jew programmi ta' awditjar organizzati mid-Dipartiment;
- viii. jibqa' aġġornata mal-issues u prattiki kurrenti tax-xogħol soċjali, kemm nazzjonali u internazzjonali sabiex tassigura għoti ta' servizz ta' standard professjonali;
- ix. tassigura li r-rekords u s-sistemi ta' lloggjar dwar l-interventi kollha mal-klijenti jinżammu filwaqt li tiggarantixxi li l-kunfidenzjalita' tinżamm dejjem skont il-provvisti legali eżistenti
- x. jieħu kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu, kif jista' jkun meħtieġ;
- xi. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u
- xii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmirijiet marbuta ma dan il-post jistgħu jinkisbu minn <http://education.gov.mt/en/vacancies/Pages/Vacancies.aspx>

Annex A

Ministry	Ministry for Education (MFED)
Job title	Social Worker



MINISTRY FOR EDUCATION
GREAT SIEGE ROAD, FLORIANA, MALTA

Duties and responsibilities

The duties of Social Worker include:

- i. assists clients in understanding their needs and aids them and their families in working out realistic functional goals;
- ii. develops and implements appropriate care plans for clients in collaboration with other professionals of the interdisciplinary team;
- iii. co-ordinates and liaises with other agencies, Non-Governmental Organisations (NGOs) and Government Departments on behalf of clients and their families;
- iv. assists in the assessment and monitors client's progress by provision of psychosocial home assessment and other assessments as required by the team in which they are located;
- v. offers or provides outreach service;
- vi. assists in the training of students in field placements;
- vii. actively participates in research and audit programmes organised by Department;
- viii. remains conversant with current social work issues and practices both nationally and internationally in order to ensure a professional standard of service delivery;
- ix. ensuring that records and logging systems are well kept regarding all interventions carried out with clients whilst ensuring confidentiality at all times in accordance with legal provisions;
- x. undertakes any other tasks, which the superior may delegate to him/her, as may be required;
- xi. undertake any other tasks, which the superior may delegate to him/her, as may be required; and
- xii. any other duties as directed by the Principal Permanent Secretary.

Further details of the job description for the post of Social Worker may be obtained from <http://education.gov.mt/en/vacancies/Pages/Vacancies.aspx>