Anness A

Ministeru	Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR)
L-impjieg	Psychology Assistant

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

TRIQ L-ASSEDJU L-KBIR, FURJANA, MALTA

Dmirijiet u responsabbiltajiet

3.1. Id-dmirijiet ta' Psychology Assistant jinkludu:

i. jgħin lit-tfal u liż-żgħażagħ kemm fil-mainstream kif ukoll f'ambjenti speċjalizzati li jkunu qed jesperjenzaw diffikultajiet fit-tagħlim u l-iżvilupp tagħhom, biex hekk jassistihom ħalli jiksbu l-aqwa benefiċċju mill-Edukazzjoni;

ii. jaħdem b'kollaborazzjoni mill-qrib mal-professjonisti edukattivi psikosoċjali li jaħdmu fi ħdan il-Kulleġġ, mad-Direttorat ta' Servizzi Nazzjonali ta' Sapport għall-Iskejjel (DNSSS) u ma' professjonisti oħra li jaħdmu f'dipartimenti oħra tal-gvern kif ukoll f'aġenziji mhux governattivi biex b'hekk jiżgura l-aħjar użu tar-riżorsi għall-ġid tal-klijenti tiegħu;

iii. jassigura li r-rekords u s-sistemi ta' lloggjar dwar l-interventi kollha mal-istudenti jinżammu sew filwaqt li jiggarantixxi li l-kunfidenzjalità tinżamm dejjem skont il-provvisti legali eżistenti;

iv. tingħata l-għajnuna lill-istudenti fl-ambjenti edukattivi tagħhom;

v. jkun accountable għall-Managing Psychologist, għall-Assistent Direttur Servizzi Edukattivi Psiko-Soċjali u għad-Direttur NSSS;

vi. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

vii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna fil-grad ta' Psychology Assistant tkun mitluba li tassisti lill-Psikologu fit-twettiq tad-dmirijiet kollha msemmija hawn fuq u dawk imsemmija fil-deskrizzjoni tax-xogħol atteċċjata waqt li tkun taħt is-superviżjoni ta' Psikologu warranted.

3.3 Deskrizzjoni dettaljata tax-xogħol għall-post ta' Psychology Assistant tista' tinkiseb mis-sit elettroniku: https://education.gov.mt/en/Pages/vacancies.aspx.

3.4 Persuna fil-grad ta' Psychology Assistant hi mistennija li tuża l-vettura tagħha għax-xogħol. Hi tkun intitolata għall-allowance stipulat approvat.

3.5 In-natura tax-xogħol ta' Psychology Assistant tirrikjedi l-applikazzjoni ta' pattern ta' xogħol flessibli ċċentrat madwar il-ħtiġijiet tal-proġett / servizz.

3.6 Persuna fil-grad ta' Psychology Assistant hija mistennija li ssegwu korsijiet ta' induction u taħriġ li l-awtoritajiet edukattivi jħossu li huma neċessarji inkluż korsijiet biex wieħed ikun eliġibbli biex japplika għall-warrant ħalli jkun jista' jipprattika bħala psikologu f'Malta.

3.7 Il-persuna magħżula tista' tkun meħtieġa li taqdi dmirijiet ukoll f'Għawdex.

Annex A

Ministry	Ministry for Education, Sport, Youth, Research and Innovation (MEYR)
Job title	Psychology Assistant

MINISTRY FOR EDUCATION, SPORT, YOUTH,
RESEARCH AND INNOVATION

GREAT SIEGE ROAD, FLORIANA, MALTA

Duties and responsibilities

3.1. The duties of a Psychology Assistant include:

i. to support children and young people in both mainstream and specialised settings who are experiencing difficulties in their learning and development, thus assisting them to derive the full benefit of Education;

ii. work in close collaboration with the College Education Psycho-Social team, school management teams, the Directorate of the National School Support Services (DNSSS) and other professionals employed with other government entities and also with non-governmental agencies, thereby ensuring maximum utilisation of resources for the benefit of the students;

iii. ensuring that records and logging systems are well kept and include all interventions carried out with each student while ensuring confidentiality at all times in accordance with existing legal provisions;

iv. support to students in educational settings;

v. being accountable to the Managing Psychologist, the Assistant Director Education Psycho-Social Services and the Director NSSS;

vi. undertake any other tasks, which the superior may delegate to him/her, as may be required; and

vii. any other duties as directed by the Principal Permanent Secretary.

3.2 A Psychology Assistant will be required to assist the Psychologist in the carrying out all the duties above and those mentioned in the attached job description whilst under the supervision of a warranted Psychologist.

3.3 A detailed job description for the post of Psychology Assistant can be obtained from the website: https://education.gov.mt/en/Pages/vacancies.aspx.

3.4 A Psychology Assistant will be expected to use his/her own means of transport for his work. He will be entitled to the appropriate approved allowance.

3.5 The nature of the Senior Psychologists' work requires the application of a flexible working-pattern centred round the needs of the project / service.

3.6 A Psychology Assistant is expected to follow those induction and training courses as the Education Authorities may deem necessary including training courses to become eligible to apply for a warrant in to practice as a psychologist in Malta.

3.7 The selected candidate may also be required to perform duties in Gozo.