

# Anness A

<b>Ministeru</b>	Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR)
<b>L-impjieg</b>	Psychology Assistant



MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-  
ŻGĦAŻAĠH, IR-RIĊERKA U L-INNOVAZZJONI  
TRIQ L-ASSEDJU L-KBIR, FURJANA, MALTA

## Dmirijiet u responsabbiltajiet

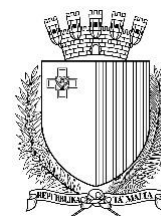
### 3.1. Id-dmirijiet ta' Psychology Assistant jinkludu:

- i. jgħin lit-tfal u liż-żgħażaġh kemm fil-mainstream kif ukoll f'ambjenti speċjalizzati li jkunu qed jesperjenzaw diffikultajiet fit-tagħlim u l-iżvilupp tagħhom, biex hekk jassistihom ħalli jiksbu l-aqwa benefiċċju mill-Edukazzjoni;
  - ii. jaħdem b'kollaborazzjoni mill-qrib mal-professjonisti edukattivi psikosoċjali li jaħdmu fi ħdan il-Kulleġġ, mad-Direttorat ta' Servizzi Nazzjonali ta' Sapport għall-Iskejjejl (DNSSS) u ma' professjonisti oħra li jaħdmu f'dipartimenti oħra tal-gvern kif ukoll f'agenziji mhux governattivi biex b'hekk jiżgura l-aħjar użu tar-riżorsi għall-ġid tal-klijenti tiegħu;
  - iii. jassigura li r-rekords u s-sistemi ta' llogġjar dwar l-interventi kollha mal-istudenti jinżammu sew filwaqt li jggarantixxi li l-kunfidenzjalità tinżamm dejjem skont il-provvisti legali eżistenti;
  - iv. tingħata l-għajnuna lill-istudenti fl-ambjenti edukattivi tagħhom;
  - v. jkun accountable għall-Managing Psychologist, għall-Assistent Direttur Servizzi Edukattivi Psiko-Soċjali u għad-Direttur NSSS;
  - vi. kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u
  - vii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.
- 3.2 Persuna fil-grad ta' Psychology Assistant tkun mitluba li tassisti lill-Psikologu fit-tweġġ tad-dmirijiet kollha msemmija hawn fuq u dawk imsemmija fil-deskrizzjoni tax-xogħol atteċċjata waqt li tkun taħt is-superviżjoni ta' Psikologu warranted.
- 3.3 Deskrizzjoni dettaljata tax-xogħol għall-post ta' Psychology Assistant tista' tinkiseb mis-sit elettroniku: <https://education.gov.mt/en/Pages/vacancies.aspx>.
- 3.4 Persuna fil-grad ta' Psychology Assistant hi mistennija li tuża l-vettura tagħha għax-xogħol. Hi tkun intitolata għall-allowance stipulat approvat.

- 3.5 In-natura tax-xogħol ta' Psychology Assistant tirrikjedi l-applikazzjoni ta' pattern ta' xogħol flessibbli ċċentrat madwar il-ħtiġijiet tal-proġett / servizz.
- 3.6 Persuna fil-grad ta' Psychology Assistant hija mistennija li ssegwu korsijiet ta' induction u taħriġ li l-awtoritajiet edukattivi jhossu li huma neċessarji inkluż korsijiet biex wiehed ikun eliġibbli biex japplika għall-warrant halli jkun jista' jipprattika bħala psikologu f'Malta.
- 3.7 Il-persuna magħzula tista' tkun meħtieġa li taqdi dmirijiet ukoll f'Għawdex.

# Annex A

<b>Ministry</b>	Ministry for Education, Sport, Youth, Research and Innovation (MEYR)
<b>Job title</b>	Psychology Assistant



MINISTRY FOR EDUCATION, SPORT, YOUTH,  
RESEARCH AND INNOVATION  
GREAT SIEGE ROAD, FLORIANA, MALTA

## Duties and responsibilities

### 3.1. The duties of a Psychology Assistant include:

- i. to support children and young people in both mainstream and specialised settings who are experiencing difficulties in their learning and development, thus assisting them to derive the full benefit of Education;
  - ii. work in close collaboration with the College Education Psycho-Social team, school management teams, the Directorate of the National School Support Services (DNSSS) and other professionals employed with other government entities and also with non-governmental agencies, thereby ensuring maximum utilisation of resources for the benefit of the students;
  - iii. ensuring that records and logging systems are well kept and include all interventions carried out with each student while ensuring confidentiality at all times in accordance with existing legal provisions;
  - iv. support to students in educational settings;
  - v. being accountable to the Managing Psychologist, the Assistant Director Education Psycho-Social Services and the Director NSSS;
  - vi. undertake any other tasks, which the superior may delegate to him/her, as may be required; and
  - vii. any other duties as directed by the Principal Permanent Secretary.
- 3.2 A Psychology Assistant will be required to assist the Psychologist in the carrying out all the duties above and those mentioned in the attached job description whilst under the supervision of a warranted Psychologist.
- 3.3 A detailed job description for the post of Psychology Assistant can be obtained from the website: <https://education.gov.mt/en/Pages/vacancies.aspx>.

- 3.4 A Psychology Assistant will be expected to use his/her own means of transport for his work. He will be entitled to the appropriate approved allowance.
- 3.5 The nature of the Senior Psychologists' work requires the application of a flexible working-pattern centred round the needs of the project / service.
- 3.6 A Psychology Assistant is expected to follow those induction and training courses as the Education Authorities may deem necessary including training courses to become eligible to apply for a warrant in to practice as a psychologist in Malta.
- 3.7 The selected candidate may also be required to perform duties in Gozo.