

Anness A

Ministeru	Ministeru għall-Edukazzjoni (MFED)
L-impjeg	Psikologu



MINISTERU GĦALL-EDUKAZZJONI
TRIQ L-ASSEDJU L-KBIR, FURJANA, MALTA

Dmirijiet u responsabbiltajiet

3.1. Id-dmirijiet ta' Psikologu jinkludu:

- i. jassessja il-bżonnijiet psikoloġici u l-bżonnijiet edukattivi tal-istudenti;
- ii. jagħmel interventi psikoloġici, terapija u follow-ups, skond il-bżonn;
- iii. joffri sapport lill-istudenti fis-settings edukattivi;
- iv. joffri dawn is-servizzi fil-kulleġġi u fl-iskejjel rispettivi kif ukoll f'lokalitajiet oħra skond il bżonn;
- v. joffri sapport lill-ġenituri, lill-istaff tal kulleġġi u lill-istaff tal-iskejjel;
- vi. isegwi t-tfal u l-adoloxxenti li għandhom xi diffikulta edukattiva jew fl-iżvilupp, kemm fil-mainstream u f'settings speċjalizzati, b'hekk jassistilhom ħa jottjenu l-benefiċċju massimu tal-edukazzjoni;
- vii. jaħdem f'kollaborazzjoni mill-qrib mal-professjonisti edukattivi psiko-soċjali, mas-Senior Management Teams, mad-Direttorat ta' Servizzi Nazzjonali ta' Sapport għall-Iskejjel (DNSSS) u ma' profesjonisti oħra li jaħdmu f'dipartimenti oħra tal-gvern kif ukoll f'agenziji mhux governattivi biex b'hekk jiżgura l-aħjar użu tar-riżorsi għall-ġid tal-klijenti tiegħu;
- viii. jassigura li r-rekords u s-sistemi ta' llogjar dwar l-interventi kollha mal-istudenti jinżammu sew filwaqt li jiggarrantixxi li l-kunfidenzjalita tinżamm dejjem skond il-provvisti legali eżistenti;
- ix. jassisti lill-Managing/Principal Psychologist fi proġetti ta' riċerka u awditjar;
- x. jipparteċipa fis-supervizjoni, programmi ta' Żvilupp Professjonali Kontinwu u laqgħat tat-tim;
- xi. jagħmel użu mis-sistemi tal-Infommazzjoni Teknoloġika li jkunu qed jintużaw fi ħdan il-MFED;
- xii. jkun accountable għall-Managing Psychologist, għall-Assistent Direttur Servizzi Edukattivi Psiko-Soċjali u għad-Direttur NSSS;
- xiii. kwalunkwe kompit u ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

xiv. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

- 3.2. Deskrizzjoni dettaljata tax-xogħol għall-post ta' Psikologu tista' tinkiseb mis-sit elettroniku: <https://education.gov.mt/en/Pages/vacancies.aspx>
- 3.3. Persuna fil-pożizzjoni ta' Psikologu hi mistennija li tuża l-vettura tagħha għax-xogħol u tkun intitolata għall-allowance stipulat approvat.
- 3.4. Il-persuna magħżula tista' tkun meħtiega li taqdi dmirijiet ukoll f'Għawdex.

Annex A

Ministry	Ministry for Education (MFED)
Job title	Psychologist



MINISTRY FOR EDUCATION
GREAT SIEGE ROAD, FLORIANA, MALTA

Duties and responsibilities

3.1. The duties of a Psychologist include:

- i. assessing students' psychological and educational needs;
- ii. delivering psychological interventions, therapy and follow-ups, as needed;
- iii. supporting students in educational settings;
- iv. delivering such work in colleges and in the respective schools and in other settings as necessary;
- v. offer support to parents, college staff and school staff;
- vi. supporting children and young people in both mainstream and specialised settings who are experiencing difficulties in their learning and development, thus assisting them to derive the full benefit of Education;
- vii. work in close collaboration with the College Education Psycho-Social team, School Management Teams, the Directorate of the National Schools Support Services (DNSSS), and other professionals employed with other governmental entities and also with non-governmental agencies, thereby ensuring maximum utilisation of resources for the benefit of the student;
- viii. ensuring that records and logging systems are well kept regarding all interventions carried out with each student while ensuring confidentiality at all times in accordance with existing legal provisions;
- ix. assisting the Managing/Principal Psychologist in audit and research projects;
- x. participating in supervision, Continuing Professional Development programmes and team meetings;
- xi. making use of Information Technology systems which may be in operation within MFED;
- xii. being accountable to the Managing Psychologist, the Assistant Director Education Psycho-Social Services and the Director NSSS;
- xiii. undertake any other tasks, which the superior may delegate to him/her, as may be required; and

xiv. any other duties as directed by the Principal Permanent Secretary.

3.2. A detailed job description for the post of Psychologist can be obtained from the website: <https://education.gov.mt/en/Pages/vacancies.aspx>

3.3. A Psychologist will be expected to use his/her own means of transport for his work. He will be entitled to the appropriate approved allowance.

3.4. The selected candidate may also be required to perform duties in Gozo.